

Great Beginnings Early Learning Center, Inc
Admission Agreement

(Child's Name)

Days and Hours of Attendance

Monday _____ to _____
Tuesday _____ to _____
Wednesday _____ to _____
Thursday _____ to _____
Friday _____ to _____

Monthly Rate _____

Great Beginnings Early Learning Center, Inc. provides care and education for children, ages 2 to 6 years. Services are offered only during the hours of operation listed in the Parent Handbook. We offer a safe and stimulating program that encourages children to explore and learn at their own pace, in a way that interesting and exciting for them. Our main objective is to work in partnership with families to create a community where children are motivated and love to learn and explore. It is our goal to instill a passion for learning that carries with the children throughout their lives.

Please initial each of the points below and sign and date on page two.

- _____ Payments are due in advance on the first day of each month. Payment is due for your child's contracted days, regardless of attendance.
- _____ Tuition fees are due in order to secure the contracted days of enrollment. Payment is due regardless of attendance. Reasons for not attending include illness, vacations, holidays and school closures.
- _____ A late fee of \$30 will be assessed on tuition payments not received by the 20th of each month. If payment is not received by the end of the month your child will not be allowed to attend until payment is made in full.
- _____ There is a \$30 service fee due for any check returned for insufficient funds.
- _____ A \$2.00 per minute late fee will be assessed for every minute your child is in care past 5:00 PM, beginning at 5:01 PM.

- _____ A 30 day notice is required by the parent to make any changes to the admission agreement. This includes adding or dropping days, as well as termination of services. If it is not possible to provide 30 days notice, full payment can be made in lieu of notice. A 30 day notice will also be provided to the parent by Great Beginnings Early Learning Center, Inc. if any changes are to be made to the Parent Handbook or Admission Agreement.
- _____ Reasons for early termination of care without a 30 day notice from Great Beginnings Learning Center, Inc are discussed in The Parent Handbook
- _____ It is the parent's responsibility to read the Parent Handbook and follow the policies and procedures contained within it.
- _____ Great Beginnings Early Learning Center, Inc. does not issue refunds of the registration fee or the monthly tuition.
- _____ As stated in the handbook, the state licensing agency has the right to enter the facility to perform inspections and conduct interviews with children and staff.
- _____ Due to COVID19 restrictions, Great Beginnings Early Learning Center, Inc. is only able to provide care for children who are exhibiting no signs of illness. Children must be symptom free from any illness for 48 hours before they are able to return.
- _____ In the event that a classroom must be closed, or a child excluded due to positive COVID19 cases, full payment is due for closures up to two weeks. Half of tuition is due for closures and exclusions of more than two weeks.
- _____ By enrolling our child in Great Beginnings Early Learning Center, Inc. we agree to follow the health guidelines set forth by the California Department of Public Health for the duration of their enrollment.

By signing this agreement and enrolling your child in Great Beginnings Early Learning Center, Inc. you agree to follow the policies and procedures set forth in the Parent Handbook.

Signature _____ Date _____

Signature _____ Date _____

Director's Signature _____ Date _____