



Admission Agreement

Child's Name _____	Parent/Guardian _____
Child's Birthday _____	Phone Number _____
Classroom _____	Parent/Guardian _____
Start Date _____	Phone Number _____

Days and Hours of Attendance

	HALF DAY	FULL DAY
<input type="radio"/> MONDAY	_____	_____
<input type="radio"/> TUESDAY	_____	_____
<input type="radio"/> WEDNESDAY	_____	_____
<input type="radio"/> THURSDAY	_____	_____
<input type="radio"/> FRIDAY	_____	_____

Monthly Tuition _____

Great Beginnings Early Learning Center, Inc. provides care, supervision, and education for children, ages 2 to 6 years. Services are offered only during the hours of 8:00 AM to 5:00 PM, Monday through Friday. We offer a safe and stimulating program that encourages children to explore and learn at their own pace, in a way that interesting and exciting for them. Our main objective is to work in partnership with families to create a community where children are motivated and love to learn and explore. It is our goal to instill a passion for learning that carries with the children throughout their lives.

Please initial each of the points below and sign and date on page two.

- _____ ● Payments are due in advance on the first day of each month. Payment is due for your child's contracted days, regardless of attendance.
- _____ ● Tuition fees are due in order to secure the contracted days of enrollment. Payment is due regardless of attendance. Reasons for not attending include illness, vacations, holidays and school closures.

- _____ ● A late fee of \$30 will be assessed on tuition payments not received by the 5th of each month. If payment is not received by the 10th of the month your child will not be allowed to attend until payment is made in full.
- _____ ● There is a \$30 service fee due for any check returned for insufficient funds.
- _____ ● A \$2.00 per minute late fee will be assessed for every minute your child is in care past 5:00 PM, beginning at 5:01 PM.
- _____ ● A 30 day written statement is required by the parent to make any changes to the admission agreement. This includes adding or dropping days, as well as termination of services. If it is not possible to provide 30 days notice, full payment can be made in lieu of notice.
- _____ ● A 30 day written notice will be provided to the parent by Great Beginnings Early Learning Center, Inc. if any changes are to be made to the Parent Handbook or Admission Agreement. Reasons for early termination of care without a 30 day notice from Great Beginnings Learning Center, Inc are discussed in detail in The Parent Handbook, and include non-payment of fees, excessive behavioral challenges, or inappropriate parent behavior.
- _____ ● It is the parent's responsibility to read the Parent Handbook and follow the policies and procedures contained within it.
- _____ ● Great Beginnings Early Learning Center, Inc. does not issue refunds of the registration fee or the monthly tuition.
- _____ ● Great Beginnings Early Learning Center, Inc. does not provide any optional services.
- _____ ● As stated in the handbook, the state licensing agency has the right to enter the facility to perform inspections and conduct interviews with children and staff. The licensing agency does not need parental permission to review files or interview children.
- _____ ● Great Beginnings Early Learning Center, Inc. is only providing care to children who are exhibiting no signs of any illness. When children have symptoms such as runny noses, coughs, sneezing, diarrhea, vomiting, etc. they are to stay home. Children must be symptom free from any illness for 24 hours before they are able to return.
- _____ ● In the event that a classroom must be closed, full payment is due for closures up to two weeks. Half of tuition is due for closures of more than two weeks.
- _____ ● By enrolling our child in Great Beginnings Early Learning Center, Inc. we agree to follow the health guidelines set forth by the California Department of Public Health for the duration of their enrollment.

By signing this agreement and enrolling your child in Great Beginnings Early Learning Center, Inc. you agree to follow all policies and procedures set forth in the Parent Handbook.

Signature _____ **Date** _____

Signature _____ **Date** _____

Director's Signature _____ **Date** _____